

# DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

January 15, 2013

**Division Memorandum** No. 33 s. 2013

# 2012 SEARCH FOR OUTSTANDING HEADS OF INSTITUTIONS (DIRECTORS/ PRESIDENTS /PRINCIPALS) AND DISTRICT COMISSIONERS (DISTRICT SUPERVISORS/ COORDINATORS)

To

Division Field Commissioners
District /School Commissioners
Secondary School Commissoners

Heads, Private Elementary and Secondary Schools

- 1. Pursuant to Boys Scout of the Philippines Cebu Council Memorandum No. 02 s. 2013, dated January 14, 2013, this Office is informing the field of the **2012** SEARCH FOR OUTSTANDING HEADS OF INSTITUTIONS (DIRECTORS/PRESIDENTS/ PRINCIPALS) AND DISTRICT COMMISSIONERS (DISTRICT SUPERVISORS/COORDINATORS).
- 2. This search aims to give due recognition to institutional heads, district and field commissioners who best epitomize sterling qualities, community leadership, academic excellence and good moral character as leaders of their scouting institutions.
- 3. Interested applicants are required to submit documents together with the letter of intent on or before February 2, 2013 to the BSP Headquarters, Cebu Council. Qualified candidates are requested to submit two (2) pieces 2x2 photos wearing the type "A" uniform (minus cap).
- 4. Attached herewith are the criteria for the search.
- 5. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D. Schools Division Superintendent

Boy Scouts of the Philippines Cebu City Picture

2 x 2

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# **OUTSTANDING INSTITUTIONAL HEAD**

Name:				
Surnar	ne First Name	M.I		Nickname
lome Address:			Tel. No	·
Office Address:			Tel. No.	·
Birthday:	Birth Place:		Age:	Sex:
Occupation:		Civ	vil Status:	
. IDEALS				
I. PARTICIPATION				
I. PARTICIPATION 1.				
	Name of Units / Institution	on Visited	<u>Da</u> t	te of Visit
1.	Name of Units / Institution			te of Visit
1.				te of Visit
1.				te of Visit
1.				te of Visit
1.				te of Visit
				te of Visit

Name of Units / Institution Visited	How Often	<u>Date C</u>
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4. HELPS UNIT LEADERS GET BETTER S	SCOUTING THROUGH PROGR	ΑΜ ΡΙ ΔΝΝΙΝ
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<u>Activity</u>		<u>Date</u>
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. MUST HAVE TAKEN THE BASIC TRAIN	ING COURSE FOR UNIT LEAD	ERS OF ADU
	Data	**
Training Courses Attended	vate	Venue
Training Courses Attended	<u>Date</u>	Venue
Training Courses Attended	<u>Date</u>	Venue
Training Courses Attended	<u>Date</u>	venue
Training Courses Attended	<u>Date</u>	Venue
Training Courses Attended	Date	Venue
Training Courses Attended	<u>Date</u>	Venue
Training Courses Attended	<u>Date</u>	Venue
Training Courses Attended	<u>Date</u>	Venue

	Training Courses/Seminar Attended	No. of Unit Leaders/ Participants	<u>Date</u>	<u>Venue</u>
IV. SERVICE T	O OTHERS			
1.	ORGANIZES AND SUPERVISES T	HE WORK OF THE UNIT	LEADERS	
	Name of Activities / Elem's	Date Orga	anized	Venue
2.	INITIATES AND ENCOURAGES T REGISTRATION OF EXISTING U		NEW UNITS A	ND RE-
(LANG	Name of Units Organized GKAY/KAWAN/TROOP/OUTFIT/CI	Sponsoring RCLE) Institution		te Organized / e - Registered
-				
Certification:				
l here	eby certify that the facts set forth in	n this information are tr	ue and correct	:.
			Signatur	e over printed name
				Date
Endorsed by:				

PROVIDES OPPORTUNITIES FOR UNIT LEADERS TO BE TRAINED

**Boy Scouts of the Philippines** 

# CRITERIA FOR THE SELECTION OF OUTSTANDING DISTRICT FIELD COMMISSIONER (DISTRICT COORDINATOR)

- 1. Must be a registered District Field Commissioner for the last 3 years with the Boy Scouts of the Philippines.
- 2. Must have a complete Type "A " Scout Uniform
- 3. Must be a graduate of the Basic Training Course for Unit Leaders (BTC)
- 4. Must register at least 75% of the District Scout Potential
- 5. Must advance at least 75% of the Boys registered to the next Higher Rank
- 6. Coordinate with the District Commissioner in conducting a monthly District Roundtable
- 7. Coordinate with the District Chairman in conducting a monthly District Committee Meeting
- 8. Must have initiated District Activities
- 9. Must have participated in Area Activities
- 10. Must have participated in the Cebu Council Activities
- 11. Must be recommended by the District Commissioner/Chairman

#### Note:

Submission of entries will be on or before February 9, 2013. Winners will be awarded during the 66<sup>th</sup> Annual Council Meeting. Winners will receive **TEN THOUSAND PESOS** ( P 10,000.00) **CASH**, Plaque of Recognition and Baden Powell Bust Trophy.

**Boy Scouts of the Philippines** 

# CRITERIA FOR THE SELECTION OF OUTSTANDING DISTRICT COMMISSIONER (DISTRICT SUPERVISOR)

- 1. Must be a registered District Commissioner for the last 3 years
- 2. Concurrently registered with the Boy Scouts of the Philippines
- 3. Must have a complete type "A" Scout uniform
- 4. Must be a graduate of BTC
- 5. Must at least register 75% of the District's Scout Potential
- 6. Must have advanced 75% of the boys registered
- 7. Must have initiated Monthly District Roundtables
- 8. Must submit District Roundtable Activities
- 9. Must have initiated District Activities
- 10. Must have participated in Area Activities
- 11. Must have participated in the Cebu Council Activities
- 12. Must be recommended by the District Chairman

#### Legend:

- Applicable for KAB, BOY and SENIOR Program
- Activities include: District Advancement Camp, District KAB Olympics, and Tree Planting, etc.
- Activities include: Area Advancement Camp, Poster making contest, Balak and Harana contest, Search for Outstanding Scouts of Cebu Council, etc.

#### Note:

Submission of entries will be on or before February 9, 2013. Winners will be awarded during the 66<sup>th</sup> Annual Council Meeting. Winners will receive **TEN THOUSAND PESOS** ( P 10,000.00) **CASH**, Plaque of Recognition and Baden Powell Bust Trophy.

Boy Scouts of the Philippines

# CRITERIA FOR THE SELECTION OF OUTSTANDING INSTITUTIONAL HEAD (DIRECTOR, PRESIDENT & PRINCIPAL)

- 1. Must be a registered Head of Institution for the last 3 years
- 2. Concurrently registered with the Boy Scouts of the Philippines
- 3. Must have a complete type "A" scout uniform
- 4. Must be a graduate of the Basic Training Course (BTC)
- 5. Must at least registered 75% of the boys enrolled in the institution
- 6. Must have advanced 75% of the boys registered to the next higher rank
- 7. Recruits more lay leaders (parents & community volunteers) to join the Scouting Movement
- 8. Must have initiated institutional activities such as:
  - Investiture Ceremony
  - Hiking
  - Camping
  - KAB Olympics
  - KAB Palaro
  - Tree Planting
  - Community service
  - Poster making contest
  - Balak/Harana contest
  - Join the search for Outstanding Scouts of the Cebu Council
- 9. Must submit reports on activities conducted to the Cebu Council, BSP before February 9, 2013.
- 10. Must be recommended by the District Commissioner/Chairman

#### Note:

Submission of entries will be on or before February 9, 2013. Winners will be awarded during the 66<sup>th</sup> Annual Council Meeting. Winners will receive **TEN THOUSAND PESOS** ( P10,000.00) **CASH**, Plaque of Recognition and Baden Powell Bust Trophy.

Boy Scouts of the Philippines Cebu City

Picture	
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# $\underline{\mathsf{N}} \ \underline{\mathsf{O}} \ \underline{\mathsf{M}} \ \underline{\mathsf{I}} \ \underline{\mathsf{N}} \ \underline{\mathsf{A}} \ \underline{\mathsf{T}} \ \underline{\mathsf{I}} \ \underline{\mathsf{O}} \ \underline{\mathsf{N}} \quad \underline{\mathsf{F}} \ \underline{\mathsf{O}} \ \underline{\mathsf{R}} \ \underline{\mathsf{M}}$

# **OUTSTANDING DISTRICT COMMISSIONER**

Name:					
Surr	name	First Name	M.I		Nickname
Home Address:				Tel. No.	
Office Address:		-		Tel. No.	
Birthday:		Birth Place:		Age:	Sex:
Occupation:			C	ivil Status:	
I. IDEALS					
II. PARTICIPATION					
1.					
					•
2.	Name	e of Units / Institutio	n Visited	<u>Dat</u>	e of Visit
_					

3	PROMOTES / SUPERVISES THE CON ROUNDTABLES	DUCT OF REGULAR UNIT LE	ADERS
_	Name of Units / Institution Visited	How Often	Date Conducted
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4.	HELPS UNIT LEADERS GET BETTER SO	COUTING THROUGH PROGI	RAM PLANNING
	Activity		<u>Date</u>
_			
_			
III. SKILLS	MUST HAVE TAKEN THE BASIC TRAIN	IING COURSE FOR UNIT LEA	DERS OF ADULTS
	Training Courses Attended	<u>Date</u>	<u>Venue</u>
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Training Courses/Seminar Attended	No. of Unit Leaders  Participants	s/ <u>Date</u>	Venue
IV. SERVICE TO OTHERS			
ORGANIZES AND SUPERVI	ISES THE WORK OF THE CO	OMMISSIONERS	STAFF
Name of Activities / Ele	em's Date O	Organized	<u>Venue</u>
2. INITIATES AND ENCOURAGE REGISTRATION OF EXISTIF		OF NEW UNITS	AND RE-
Name of Units Organize (LANGKAY/KAWAN/TROOP/OUTF			ate Organized / Re - Registered
Certification:			
I hereby certify that the facts set fo	orth in this information are	e true and corre	ct.
		Signat	ure over printed name
			Date
Endorsed by:			

PROVIDES OPPORTUNITIES FOR UNIT LEADERS TO BE TRAINED

Boy Scouts of the Philippines Cebu City

Picture	

2 x 2

# NOMINATION FORM

## **OUTSTANDING DISTRICT FIELD COMMISSIONER**

Name:				<del></del>	
	Surname	First Name	M.ł		Nickname
Home Address:			· · · · · · · · · · · · · · · · · · ·	Tel. No.	
Office Address:				Tel. No.	
Birthday:		Birth Place:		Age:	Sex:
Occupation:			Ci	vil Status:	
I. IDEALS					
II. PARTICIPATI	ON				
1.					
2.	<u>Nam</u>	ne of Units / Institutio	n Visit <u>ed</u>	<u>Dat</u>	e of Visit

Training Courses/Seminar Attended	No. of Unit Leaders/ Participants	<u>Date</u>	<u>Venue</u>
IV. SERVICE TO OTHERS			
1. ORGANIZES AND SUPERVISES	THE WORK OF THE COM	MISSIONERS S	TAFF
Name of Activities / Elem's	s <u>Date Org</u>	anized	<u>Venue</u>
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2. INITIATES AND ENCOURAGES	THE ORGANIZATION OF	NEW UNITS AN	ID RE-
REGISTRATION OF EXISTING	UNITS		
Name of Units Organized (LANGKAY/KAWAN/TROOP/OUTFIT/	Sponsorin CIRCLE) Institution		e Organized / - Registered
Certification:			
I hereby certify that the facts set forth	in this information are t	rue and correct.	
		Signature	e over printed name
			Date
Endorsed by:			

PROVIDES OPPORTUNITIES FOR UNIT LEADERS TO BE TRAINED

	ROUNDTABLES		
	Name of Units / Institution Visited	How Often	Date Conduc
			<del> </del>
			<u> </u>
4.	HELPS UNIT LEADERS GET BETTER SCO	UTING THROUGH PROGRA	AM PLANNING
	<u>Activity</u>		<u>Date</u>
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ILLS			
1.	MUST HAVE TAKEN THE BASIC TRAININ	IG COLIRSE FOR LINIT LEA	DERS OF ADJUTS
1.			
	Training Courses Attended	<u>Date</u>	<u>Venue</u>
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PROMOTES / SUPERVISES THE CONDUCT OF REGULAR UNIT LEADERS